

BACK TO THE OFFICE REPORT
SIDSnet/CPACC Internet Training
Ian C King, Information Systems Coordinator
JAMAICA
8th to 10th November, 1999

INTRODUCTION

The Jamaica SIDSnet/CPACC Internet training workshop should have been the penultimate of the 10 workshops being coordinated by CPACC for UNDP SIDSnet. The workshop was held from the 8th to the 10th November in Kingston Jamaica. The CPACC National Focal Point (NFP), the Meteorological Services and in particular Mr. Clifford Mahlung and Mrs. Michelle McCleod coordinated the logistical arrangements in Jamaica. The trainers were Mr. Andrew Mancey and Ms. Sandra Stevenson. I served as the moderator for the workshop.

FACILITIES AND SERVICES

The Workshop was held at Compututor Limited at #26 Dunrobin Avenue in Kingston. The facilities comprised of 10 Windows 98 computers one of which served both as a Wingate Server for Internet access and for the trainers demonstration. The Meteorological Services secured a computer projector for the three days of the workshop

The total cost of the facility was originally set at Jam \$27000 (Jam \$40 is equivalent to US \$1) and revised to Jam \$33000 minus %10 for a total Jam \$29700. The costs specified covered facilities, Internet access and the technical support.

In addition to the venue fees, there were also costs for refreshments, associated services and a projector. At the point of this report, the costs are estimated at Jam \$20600 for refreshment and lunches and Jam \$24000 for the projector.

AGENDA AND ATTENDANCE

Twelve persons from Government agencies attended the meeting in addition to the workshop organisers, trainers and officials. On average however, there were seven to eight participants present over the three days. The names and contact information are attached. The agenda of the meeting is also attached.

REVIEW

The workshop structure was similar to those in Grenada, Dominica and Guyana in which the first day was introductory and dealt with SIDSnet, CPACC, the Internet and browsing. The second day addressed email, both POP and web-based; HTML and web page development using Netscape Composer; and Web design tips. The last day offered

the opportunity for more web page activities, including the review of some of the sites created and further discussion. Day three also featured a presentation by a representative of a local Internet service provider (ISP) as well as additional areas such as searching the Internet, listservers, security and other issues.

Activities had to be flexible around intermittent loss of Internet access which afflicted the workshop.

CONCLUSION

As has been the case in other workshops, the participants and the trainers were positive regarding the workshop facilitating greater understanding of the Internet, SIDSnet and the need for greater participation in both by SIDS representatives. Additionally, the tools transferred, both skill and workshop materials were readily accepted and applied. The topics were well received, particularly the second and third days addressing email, web page design, design issues and Internet applications. Hopefully, the continued use of the email accounts created during the workshop as well as the development of sustainable web sites will be evident and a key indicator of success.

Unfortunately, the facilities and service at the venue were inadequate. If the expected number of participants had materialized, the problems would have been magnified and created an unbearable situation. Specifically, the training room was poorly organised and not secluded enough from the other activities in the building. Also, the computer network and Internet access left much to be desired.

Notwithstanding the above, the workshop could still be regarded as a success in terms of the tools and skills transferred, increased appreciation of the Internet as a necessary tool for organisations and countries, and a better understanding of SIDSnet and CPACC.

SIDSnet/CPACC Workshop Agenda

**Kingston Jamaica
8th to 10th November, 1999**

Day 1

9.00 am to 11.00 am – Introductions

Welcome Mr. Philbert Brown, Ministry of Water
Workshop Structure Mr. Ian King, CPACC RPIU
Participants Introduction and Objectives
Workshop Introduction, Objectives and Background
SIDSnet and CPACC Overview

11.00 am to 11.20 am – Break

11.20 am – 1.00 pm – Internet Discussion

Internet History and Overview
Internet and Small Islands

1.00 pm - 2.00 pm – Lunch

2.00 pm – 4.00 pm - Web Browsing

SIDSnet Site and CD ROM Overview
Browser Introduction

Day 2

9.00 am to 11.00 am - Email

Email Introduction
Web-based Email
Practical Exercise

11.00 am to 11.20 am – Break

11.20 am – 1.00 pm - HTML

HTML Introduction
HTML Tools – Netscape Composer
Practical Exercise

1.00 pm - 2.00 pm - LUNCH

2.0 pm - 3.30 pm - HTML Continued

Practical Exercise

3.30 pm – 4.30 pm -Web site Design
Web site Design
Website Office Integration

Day 3

9.00 am - 11.00 am -HTML continued
Review of Web pages

11.00 am to 11.20 am – Break

11.20 am – 1.00 pm - Internet Based Applications
Search Demo and Exercise
List servers, News groups
E-commerce/Telemedicine/Security

1.00 pm - 2.00 pm - LUNCH

2.00 pm – 4.00 pm - Wrap-up
Internet Service Provider Presentation -
General Discussion
Questionnaires
Conclusion

LIST OF PARTICIPANTS

	NAME	ORGANIZATION
1	McLEOD, Michelle	<p>Meteorological Service 65 ¾ Half Way Tree Road Kingston 10 Jamaica</p> <p>Tel: (876) 929-3700/3706/3694 Fax: (876) 960-8989 Email: metja@infochan.com michmac@colis.com</p>
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4	KING, Ian	<p>CPACC Lazaretto Complex Black Rock, St Michael Barbados</p> <p>Tel: (246) 417 4579/80 Fax: (246) 417 0461 Email: kingcpacc@sunbeach.net</p>

5	MANCEY, Andrew	<p>Sustainable Development Networking Program Georgetown Guyana</p> <p>Email: manceya@sndp.org.gy (www.sndp.org.gy)</p>
6	STEVENSON, Sandra	<p>CPACC</p> <p>Email: environweb@mail.com</p>
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10	ELVEY, Beatrice	<p>Town Planning Dept. 16 Oxford Road Kingston 5 Jamaica</p> <p>Tel: (876) 929-7480-7 Fax: (876) 920-8402 Email: appleparis_1999@yahoo.com</p>
11	HARRISON, Carla	<p>Town Planning Dept. 16 Oxford Road Kingston 5 Jamaica</p> <p>Tel: (876) 929-7480-7 Fax: (876) 920-8402 Email: tpd@colis.com irealah@yahoo.com</p>
12	CURRIE, Shane	<p>Town Planning Dept. 16 Oxford Road Kingston 5 Jamaica</p> <p>Tel: (876) 929-7480-7 Fax: (876) 920-8402 Email: tpd@colis.com samuelika49@hotmail.com</p>
13	CALNICK, Anastasia	<p>Ministry of Environment and Housing 2 Hagley Park Road Kingston 10</p> <p>Tel: (876) 926-5980, 754-2396-7</p>
14	BULGIN, Leroy	<p>Survey Department 23 ½ Charles Street PO Box 493 Kingston</p> <p>Tel: (876) 922-6630-5 Fax: (876) 922-4145 (Private) / (876) 967-1010 Email: roybul@yahoo.com</p>

16	WILLIAMS, Michelle	<p>Water Resources Authority. Hope Gardens Kingston 7</p> <p>Tel: (876) 927-0077 Fax: (876) 977-0179 Email: michka@cwjamaica.com michka@excite.com</p>
17	BROWN, Philbert	<p>Ministry of Water 6 St Lucia Avenue Kingston 5</p> <p>Tel: (876) 754-0973-4 Fax: (876) 754-0975 Email: sdemow@cwjamaica.com</p>