

SIDSNET / CPACC INTERNET TRAINING WORKSHOP REPORT

Nassau, Bahamas, October 13th – 15th, 1999.

by

Judi Clarke, Technical Assistant, SIDSnet / CPACC Programme

Introduction

This workshop was held at Breezes Hotel in Nassau. Breezes is an all-inclusive resort with state-of-the-art facilities. Mr. Roger St. Hilaire from the Sub-Regional Resource Facilities (SURF) unit of the United Nations Development Programme (UNDP) in Trinidad, and Mr. Bruce Potter from the Island Resources Foundation (IRF) in Washington were the trainers. Judi Clarke was the coordinator. Mr. Phillip Weech, CPACC's NFP for Bahamas is affiliated with the Bahamas Environment, Science and Technology (BEST) Commission and between himself and Miss Lorca Bowe (also from the BEST Commission), our every need was attended to.

Facilities

The conference room was very comfortable, and a public address system was very useful for such a large room. See Picture (i). Computers were rented from a company called DC Technology, as the hotel does not provide the kind of setup that would have been appropriate for the workshop (i.e a LAN with at least 7 workstations).

Picture (i)



The computer systems fulfilled and even exceeded our requirements for the workshop. We had internet connectivity continuously except for the afternoon of the final day when heavy rains associated with a tropical storm caused problems with the telephone lines. The LCD projector functioned well and was greatly used.

The hotel even provided security for the room during the times outside the sessions.

Attendance

Fourteen persons participated in the workshop. These included one person from CPACC's National Implementing Coordination Unit, and all others were from Government agencies. Please find the list of participants attached.

Participants at work



Costs

The total costs for the workshop were in excess of US\$4,000. Only US\$1000 was covered by UNDP/SIDSnet.

Workshop Review

Contrary to what we had expected, the participants were quite varied in their internet skills. Some did not even have internet access at their work places. We thought it best to divide the group into two for the first day. This, however, was not done when we concluded that most of the participants thought the workshop was solely about "Web Page Design". Apparently, the invitations they had received, stated this. Many had only been invited the Friday before.

Another concern was that many had done the CEPNET training in February of this year and obviously did not want to repeat it or something similar¹. Because most persons were a little less than eager about the entire agenda, this was somewhat modified to suit their expectations and we spent considerable time on Web page design. We still were able, however, to cover most of the aspects related to SIDSnet.

Conclusions

The only problem we thus had, was the obvious miscommunication to the participants about the content of the workshop. In the letters of invitation sent to the resident coordinators, they were asked to share the agenda and/or a pre-workshop questionnaire with potential participants. If this is not done, there is always the danger that workshop expectations will not be congruent with the actual agenda. Having said this, the agenda is certainly not 'written in stone' and has been adapted to suit the purposes of every workshop. It is however, more desirable to have this information prior to the workshop. The final agenda used is attached.

¹ We have been using a modified version of the CEPNET Internet Training power point presentation from the SIDSnet CD, for these workshops.

SIDSnet/CPACC Workshop Agenda

Nassau, Bahamas
October 13th – 15th, 1999

Day 1

9.00 am to 10.15 am – Introductions – Phillip Weech (BEST Commission)

Welcome - Colin Higgs (BEST Commission)

Workshop Structure - Bruce Potter

Participants Introduction and Objectives

Workshop Introduction, Objectives and Background – Judi Clarke

SIDSnet and CPACC Overview - Judi Clarke, Bruce Potter

10.15 am to 10.35 am – Break

10.35 am – 12.30 pm – Web Browsing – Bruce Potter

SIDSnet Site and CD ROM Overview

Browser Introduction

12.30 pm – 2.00 pm – Lunch

2.00 pm – 3.15 pm - Internet Discussion – Bruce Potter

Internet History and Overview (revised CEPNET presentation)

Internet and Small Islands

3.15 pm – 3.30 pm Break

3.30 pm – 5.00 pm- Web Browsing continued – Bruce Potter

CD ROM Practical Exercises

Browsing WWW

Day 2

9.00am – 10.15a.m. - Email - Roger St. Hilaire

Email Introduction

Web-based Email

Practical Exercise

10.15 - 10.35 – Break

10.35 – 12.30 pm - HTML - Roger St. Hilaire

HTML Introduction

HTML Tools – Netscape Composer

Practical Exercise

12.30 – 2.00 pm - LUNCH

2.00 pm – 3.15 pm - HTML Continued

Practical Exercise

3.15 pm – 3.30 pm Break

3.30 pm – 5.00 pm-Web site Design - Bruce Potter, roger St. Hilaire

Website Office Integration – Bruce Potter

Day 3

9.00am – 10.15a.m. - Internet Based Applications (brief discussion) – Bruce Potter

List servers, News groups

E-room and Sidsnet Chat

E-commerce/Telemedicine/Security

Internet Collaborative Tools

10.15am - 10.35 - Break

10.35 – 12.30 pm - Web site Design continued – Roger St. Hilaire

12.30 – 2.00 pm - LUNCH

2.00 pm – 3.15 pm - Wrap-up - Roger St. Hilaire, Judi Clarke

General Discussion

Questionnaires

Conclusion

PARTICIPANTS LIST – NASSAU, BAHAMAS
13 to 15 October, 1999
Breezes SuperClub, Cable Beach

NAME	TITLE	ORGANIZATION	WORK CONTACT				PERSONAL	
			ADDRESS	TEL	FAX	EMAIL	TEL / FAX	EMAIL
Allison Smith	Trainee Forest Officer	Dept. of Lands and Surveys	Bay & Armstrong St., PO Box N-592	322 2328 ext. 227	322 5830		341 1181	
Byron Bain	Senior Meteorological Engineer	Meteorological Dept	Nassau Intl. Airport, P.O.Box N-8330, Nassau, N.P., Bahamas	377 3701 377 7461	377 3314	Bbain@batelnet.bs	324 3200 364 1514	Bvbain@batelnet.bs
Delvin Moss	Supervisor, Data Processing Unit	Ministry of Transport, Nassau Port Authority	P.O. Box N-8175, Nassau, Bahamas	326 5677 322 8832	322 5545	Ajallens@batelnet.bs		Dcheez@batelnet.bs
Dewitt Hanna	Under Secretary	Ministry of Public Works, Subdivisions	P.O.Box N-1611, Nassau, Bahamas	322 4830 Ext. 328				
Jacklyn Chisholm	Teacher (Marine Biology)	College of the Bahamas	P.O.Box N-4912, Nassau, Bahamas					
John Hammerton	Chief Scientist	BEST Commission	P.O.Box CB-10980, Nassau, Bahamas	327 4691 327 4692 327 4693	327 4626	Bestnbs@batelnet.bs	325 5642	
Joseph Cooper	Physical Planner	BEST Commission	P.O.Box CB-10980, Nassau,	327 4691 327 4692	327 4626	Bestnbs@batelnet.bs	325 5642	

NAME	TITLE	ORGANIZATION	WORK CONTACT				PERSONAL	
			ADDRESS	TEL	FAX	EMAIL	TEL / FAX	EMAIL
			Bahamas	327 4693				
Luceta Johnson – Hanna	Clerk	Dept. of Agriculture	Levy Building, East Bay, P.O.Box N-3028, Nassau, Bahamas	356 3919	325 3960		322 4322	
Maria Hield	Filing Assistant	BEST Commission	P.O.Box CB-10980, Nassau, Bahamas	327 4691 327 4692 327 4693	327 4626	Bestnbs@batelnet.bs	325 5642 361 2973	
Marvinn Minns		Physical Planning – Director's Office	Ministry of Public Works Building, Thompson Boulevard, P.O.Box N-1611, Nassau, Bahamas	322 7550 322 7551 322 7552				
Peter Daniels	Senior Lecturer / Special Assistant	COB- President's Office	P.O.Box N-4912, Nassau, Bahamas	302 4336			323 5158	Pdandan@oo.com
Preston A. Rahming	Assistant Engineer	Water & Sewerage Corp.	# 87 Thompson Boulevard, P.O. Box N-3905,	302 5548	322 5080	Wscorp@batelnet.bs	364 3316	Prestonrahming@hotmail.com

NAME	TITLE	ORGANIZATION	WORK CONTACT				PERSONAL	
			ADDRESS	TEL	FAX	EMAIL	TEL / FAX	EMAIL
			Nassau, Bahamas					
Raymon Knowles	Health Inspector	Environmental Health Dept., Ministry of Consumer Welfare & Aviation	P.O.Box N-7379	322 4934 322 4546			324 8285	Ramknowles@mail.com

COB – College of the Bahamas

BEST – Bahamas Environmental, Science and Technology Commission

CPACC – Caribbean Planning for Adaptation to Global Climate Change